



## Locations:

### PHOENIX MAIN OFFICE

800 W. Washington, 6<sup>th</sup> Floor  
Phoenix, AZ 85007-2940  
(602) 542-1525

### FLAGSTAFF OFFICE

2901 Shamrell Blvd., Ste. 100  
Flagstaff, AZ 86001-1829  
(928) 526-2325

### GLENDALE REGIONAL OFFICE

17235 N. 75<sup>TH</sup> Ave., Bldg E, Ste. 175  
Glendale, AZ 85308-8692  
(602) 542-1525

### KINGMAN OFFICE

519 E. Beale St., Ste. 140  
Kingman, AZ 86401-5918  
(928) 753-4220

### LAKE HAVASU CITY OFFICE

1845 Mc Culloch Blvd., Ste. B-5  
Lake Havasu City, AZ 86403-5722  
(928) 855-2144

### MESA REGIONAL OFFICE

2222 S. Dobson Rd., Ste. 101  
Mesa, AZ 85202-6483  
(602) 542-1525

### PRESCOTT OFFICE

240 S. Montezuma St., Ste. 202B  
Prescott, AZ 86303-3028  
(928) 445-5710

### SHOW LOW OFFICE

581 E. Old Linden Rd., Ste. C  
Show Low, AZ 85901-4819  
(928) 537-8842

### SIERRA VISTA OFFICE

333 W. Wilcox, Ste. 104  
Sierra Vista, AZ 85635-1756  
(520) 459-5119

### TUCSON REGIONAL OFFICE

400 W. Congress, Ste. 212  
Tucson, AZ 85701-1311  
(520) 628-6345

### YUMA OFFICE

Crescent Center  
2450 S. 4<sup>th</sup> Ave., Ste. 117  
Yuma, AZ 85364-8557  
(928) 344-6990

**TDD (602) 542-1588**

800 West Washington, 6th Floor  
Phoenix, Arizona 85007-2940



[www.azroc.gov](http://www.azroc.gov)

# Homeowners

## Read this before you build or remodel.

*"We'll make sure  
the job's done right."*



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*The mission of the  
Registrar of Contractors  
is to promote quality construction  
by Arizona contractors through  
a licensing and regulatory system  
designed to protect the health, safety  
and welfare of the public.*

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- Remember: A contractor must be licensed to legally perform jobs that require a building permit or when labor and materials for the project cost \$1,000 or more.
- You may recover losses up to \$30,000 through the Residential Contractors' Recovery Fund that occur due to poor workmanship or non-performance, *provided that you're working with a properly licensed residential contractor and your paperwork is in order.*
- You can call us at **888-271-9286** or **602-542-1525** or go to [www.azroc.gov](http://www.azroc.gov) to check a contractor's license and complaint history.

**602-542-1525**

**“Hi, I’m Al** with the Arizona Registrar of Contractors,  
and I’ve got 10 tips for you to keep in mind  
before you hire anyone to do work around your house.”



**two**  
Ask for  
references.

**seven**  
Make sure you  
understand the  
terms of the  
contract before  
signing.

**8**  
Be cautious  
about  
advancing  
monies for  
work not yet  
completed.

**3**  
Plan your  
project carefully  
and make  
detailed plans  
if necessary.

**4**  
Get at least  
three detailed,  
written bids.

**nine**  
Put all  
changes in  
writing.

**five**  
Ask what  
problems may  
come up during  
the project.

**10**  
Make frequent  
inspections.

**6**  
Get a  
written  
contract.



**www.azroc.gov**